



January 21, 2025

**PLANT OPERATOR
VILLAGE OF WINNETKA
WATER & ELECTRIC DEPARTMENT**

The Village of Winnetka is seeking a Plant Operator in the Water & Electric Department. The Plant Operator operates and maintains all aspects of both the Water and Electric Plant. This position performs maintenance on diesel generators, turbines, boilers and circuit breakers for electric power generation, and operates equipment for the proper and safe filtration and purification of water, including water sample testing. Additional duties include, but are not limited to, monitoring equipment, maintaining records of operations, inspecting and testing equipment, and performing equipment repair and building maintenance.

Essential Functions:

- Ensure proper and safe operation of the Water & Electric Plant and its infrastructure.
- Control, regulate, adjust or synchronize pumps, boilers, engines, water and cooling water feed systems, blowers, circuits, transformers, substations and other equipment.
- Monitor and inspect equipment. Maintain records of generating and switching, maintenance and repair actions, equipment malfunctions, and the readings of gauges, meters, charts, and instruments.
- Verify accurate recording and reporting of switching operations to ensure safety of line crews and avoid interruptions of service during repairs.
- Perform routine maintenance and repair tasks such as, general housekeeping of the Electric Plant, substations, Water Plant, and other facilities.
- Acquire and maintain knowledge of procedures and equipment to assure proper and safe operation of Water Plant. Operate and control machinery to regulate flow of raw water into treatment plant.
- Monitor and adjust controls to regulate flow rates, water elevation, and the distribution of raw and finished water within the plant; perform testing of water samples to determine chlorination, clarity, and impurities.
- Perform other duties as assigned.

Minimum Qualifications:

- Graduation from high school or GED equivalent.
- Mechanical ability to utilize tools and equipment. Skill in reading and understanding various gauges, and ability to recognize possible inoperative or malfunctioning machinery.
- Within six (6) months of hire, obtain valid State of Illinois Approved Laboratory Analyst Certification in microbiological analysis for Total Coliform and E. Coli Examination of Water from Public Water Supplies and their Sources (MMO-MUG).
- Within 48 months of hire, obtain valid EPA, State of Illinois, Public Water Supply Operator Certificate of Competency, Class "A" certificate.
- Valid driver's license.

Work shifts are rotating to cover 24-hour operation and are normally 8 hours in duration, 40 hours weekly, but may be extended in the event of emergency, personnel shortage, workload, work in progress or training, and include weekends and holidays. Position also requires that when working an operating shift, employees must work until relieved by other personnel.

Work is sometimes required under adverse or unusual conditions in all weather conditions and at all hours of the day. The position requires effective audio-visual discrimination and perception, hearing sufficient to understand verbal direction and detect abnormal equipment operation and alarms, the performance of fine hand control procedures as well as lifting up to 100 pounds, climbing, stooping, walking and standing for long periods of time.

Position Range: \$108,605 - \$134,412, annual DOQ.

Position is Open Until Filled

Applications may be completed online at www.villageofwinnetka.org.

For questions or assistance, please contact Ann Eriksson, Human Resources Manager, at (847) 716-3546 or aeriksson@winnetka.org.

Equal Opportunity Employer